



DISTRICT APPROVAL PACKET

Sidera Pass

A digital hall pass that runs inside your district's own Google Workspace — with student data that never leaves your control. Everything your team needs to say yes.

Overview

Sidera Pass is a browser-based bathroom & hall sign-out system that runs on any district device — Chromebook, laptop, or phone — with nothing to install.

It is built entirely inside your district's own Google Workspace: **Google Sheets is the database and the reports; Google Apps Script is the code and the web page.** There are no outside servers, databases, or vendors involved. Sidera never receives, stores, or transmits your students' records.

How it works

FUNCTION	WHAT IT DOES
Sign out / sign in	A student picks their classroom, selects a restroom from a dropdown, and enters their student ID. They sign back in on the same classroom Chromebook.
Same-device anti-cheat	A pass can only be closed on the device it was opened on — the classroom Chromebook, which stays in the room. Phones are blocked from signing out, so a student cannot sign back in from the hallway.
One student out per class	Only one student per classroom may be out at a time; a second is blocked until the first returns. Even simultaneous taps are handled.
"10 & 10" rule	Students cannot leave during the first or last 10 minutes of a period (configurable; advisory periods exempt). Special and finals days follow their own schedules automatically.
Time limits & auto-flags	Each pass has a time limit. The system flags trips over the limit, more than one trip per day, and students who never sign back in.
Per-student limits	Specific students can be capped (e.g., one pass per day); the app blocks any pass beyond their limit.
Keep-apart pairs	Designated pairs of students are prevented from being out at the same time.
Live monitor	A staff/security dashboard shows who is out right now, where they went, and for how long — plus the day's flags — refreshing automatically.
Bell schedule built in	Pass timing follows your school's bell schedule, including early-release days.
Automatic records	Every trip (student, time out, time in, minutes, destination, room) is saved automatically for reporting and follow-up.

How student data is kept safe

The questions your IT and privacy teams will ask were the first questions we answered.

THE CORE CLAIM — AND IT IS ARCHITECTURALLY TRUE

All data lives in your district's own Google for Education environment — the same place your district already stores student information. No third-party servers, databases, or vendors are involved.

Access is restricted

The app is available only to people signed in with your district Google account. It is not on the public internet.

Students cannot see the data

The app runs under the staff owner's account. Students only use the sign-out screen — they cannot open the roster, the logs, or any other student's records.

No outside data transfer

The app makes no third-party connections and uses no analytics or tracking; even the logo is embedded in the app itself.

Standard protections

Google Workspace encrypts data in transit and at rest, and access uses your district's existing Google sign-in — no separate passwords are created or stored.

Only necessary data is kept

Student ID, name, grade level, and hall-pass times. No Social Security numbers, addresses, health information, or academic grades.

Access & oversight

Least privilege

The spreadsheet of records is shared only with the specific staff who need it — the teacher, an administrator, security.

Retention

Records can be cleared or archived to follow your district's records-retention policy. Sidera keeps no separate copy.

GETTING STARTED

Setup is guided and takes about 15 minutes, done once. Sidera Pass is piloting with schools now — to start a pilot or request the formal data-handling documentation, email hello@sidera.education.